

# **Contact us**

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lib.english.cam.ac.uk

## **Opening Hours**

Monday to Friday: 9:30am - 7pm

Saturday: 11am - 5pm

Last admission to the library is 20 minutes before closing. Please check the library website for ad hoc closures.

Vacation hours

Monday to Friday: 9:30am - 5pm

(Saturday & Sunday: Closed)



# **LIBRARY SERVICES**

#### **BORROWING:**

Self-service machines for borrowing and returning books are located on the Ground Floor. Use your University card to borrow books and make sure to return borrowed books on the self-service machines.

Outside opening hours you may return books via the Sidgwick drop box outside the Faculty.

Borrowed items will auto renew. You will get a monthly statement telling you what books you have on loan, or you can check any time using your account login on iDiscover.

Short loan books do not renew. If a book is requested you must return it within 3 days. You can request books which are out on loan using the 'request' option on iDiscover.



Loan Allowance 12 items, any combination of books or DVDs.

Short loans: 4 days DVDs: 4 days

### LIBRARY SKILLS TRAINING:

The UL and the Faculty Library offer research skills training to help you use library resources and services effectively, including workshops for bibliographic management and referencing.

IT: Wifi is available throughout the Library via eduroam. Find step-by-step instructions to set-up eduroam here: <u>https://help.uis.cam.ac.uk/service/wifi/connect-to-</u> eduroam

There is a computer room with a colour printer, scanner and black and white printer on the Ground Floor and a further black and white printer on the First Floor.

Purchase printing credit online: <u>https://help.uis.cam.ac.uk/</u> service/printing



You can request books for purchase via the Library website: <a href="https://lib.english.cam.ac.uk/">https://lib.english.cam.ac.uk/</a>

We purchase books for teaching and learning needs on any course.

If the item you are looking for is rare but available at another library in the UK we may be able to request it via inter-library loan.

#### SUPPORT

We pride ourselves on being a friendly and knowledgeable Library team. Please feel free to approach us at any time with questions about accessing materials for your research.

Books should always be checked out on the self-service machines or at the desk.

**Please return books promptly when they are recalled,** or your account may be suspended.

Books may not be borrowed on behalf of another reader.

Please do not write in or mark the books, either with pen or pencil.

Please be as quiet as possible within the Library and do not answer your phone.

Hot drinks with lids, and water bottles, are allowed in the library.

Please use reservations slips available on desks for unborrowed material you would like to consult within two working days.

**If you think you may have lost a book** from the English Faculty Library, please contact us by email or in person to discuss what to do next.

## The Team



Come talk to us!



